

**PRE-QUALIFICATION  
DOCUMENTS**

**FOR  
CONSTRUCTORS/ FIRMS**

**“SOLARISATION OF 2000 MASAJID IN MERGED AREA”**

**PAKHTUNKHWA ENERGY DEVELOPMENT  
ORGANIZATION (PEDO)**

Dec 2022

PEDO House, 38/B2, Phase V, Hayatabad Peshawar, Pakistan  
Tel/Fax 091-3025143

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## 1.0 INTRODUCTION OF THE PROJECT



1. The proposed project provides quick and cost-efficient alternate energy resources for already over stretched national grid electricity for Solarisation. 1st Priority will be given to the Masajid & Worship places located in Off-grid areas and 2nd priority will be given to the Masajid & Worship places located in heavy load shedding areas & the 3rd priority will be given to those Masajid which have solar system but in need of strengthening, against the provided list. The list of Masajid & Worship places will be provided by the Competent Authority which will further forward by the administrative department on requirement/need basis.
2. The PEDO intends to implement 1050 units under the project “SOLARISATION OF 2000 MASAJID IN MERGED AREA” ADP No. 469 / 210580 (2022-23).
3. The scheme will include Solarisation 1050 Masajid in merged areas of Khyber Pakhtunkhwa. Following items are going to be provided.
  - a. Solar Panels
  - b. Batteries (Li-ion)
  - c. Inverters
  - d. Energy Efficient Fans
  - e. Energy Efficient LED bulbs
  - f. Stabilizers
  - g. Other related accessories
4. Contractor will carry out operation and Maintenance for two (02) years during the Defect Liability Period (DLP). During the DLP, Contractor will be responsible for any replacement, repair or maintenance work for all-installed equipment's. On completion of DLP, the essential items warranty will be provided by the contractor on stamp paper. On completion of installation, the system will be handed over to the End user. The Contractor shall train the members of the community of each site after completion of installation of works & during DLP. After the completion of DLP, the operation & Maintenance will be the responsibility of concerned beneficiaries.

## 2.0. NOTICE FOR INVITATION

### NOTICE FOR PRE- QUALIFICATION OF CONTRACTORS

#### **Pakhtunkhwa Energy Development Organization (PEDO) Government of Khyber Pakhtunkhwa**

Pakhtunkhwa Energy Development Organization (PEDO), Government of Khyber Pakhtunkhwa intends to invite Pre- Qualification of Contractors in accordance with the KPPRA Rules 2014 amended, for 1050 units under the project “SOLARISATION OF 2000 MASAJID IN MERGED AREA” ADP No. 469 / 210580 (2022-23) . Interested applicants must meet the following terms and conditions.

#### **Terms & Conditions:**

1. Pre-qualification is open to Constructors/Joint Ventures of Constructors who are registered and have valid Pakistan Engineering Council (PEC) in at least C-3 Category with the specialization code of (EE-11 Solar Technology). Appropriate category PEC registered Contractors may obtain Pre-Qualification Documents and further information from the office of the Project Director (Solar) PIU PEDO on any working day before the closing date. The Proposals will be evaluated on the criteria given in the PQDs.
2. Firm/JV (Including lead and partner/partners) must be registered with the FBR and shall be on the Active Tax Payer List (ATPL). Proof of ATPL status on closing date shall be attached.
3. Firm / JV (Including lead and partner/partners) must be registered with the Khyber Pakhtunkhwa Revenue Authority (KPRA) and shall be on the Active Tax Payer List (ATPL). Proof of ATPL status on closing date shall be attached.
4. Interested firms are requested to obtain Pre-Qualification Documents (PQDs) on submission of written request and payment of Rs. 2000/- in the shape of demand draft/CDR in favor of CEO PEDO, from the office of the undersigned during working hours from the next day of advertisement.
5. The Firm/JV shall submit a comprehensive Technical Proposal in English (01 Original + 02 Copies). Open or Lose Binding Documents, Incomplete, ambiguous application shall not be considered.
6. The interested firms/JVs must apply to this tender by getting registered on [etender.pedo.pk](http://etender.pedo.pk). The pre-proposal conference will be held on January 10th, 2023 at 1100 Hrs at Committee Room of PEDO, located at Plot No. 38/B-2, PEDO House Phase-5 Hayatabad Peshawar. The Technical proposal should reach on or before 27th Jan, 2023 at 1500 HRS. The original shall be opened in the presence of applicants or their authorized representatives who choose to attend, on the same day at 1530 HRS in the main Committee Room of PEDO, located at Plot No. 38/B-2, PEDO House Phase-5, and Hayatabad Peshawar.
7. Further details/information can be obtained from Pakhtunkhwa Energy Development Organization (PEDO) Regional office during working hours.
8. Advertisement is also available on [www.pedo.pk](http://www.pedo.pk) & [www.kppra.gov.pk](http://www.kppra.gov.pk).

#### **PROJECT DIRECTOR (SOLAR),PIU PEDO**

**Project Office, House # 21 B-II, Abdara Road, University Town, Peshawar**

**Phone / Fax: 091-7254668**

**E-mail:- [pdsolar.pedo@gmail.com](mailto:pdsolar.pedo@gmail.com)**

## 3.0 INSTRUCTIONS TO APPLICANTS

### 3.1 Submission of Applications

- 3.1.1 The Proposal (One Original + Two Copies) must be received in sealed envelopes to be delivered by hand or through registered Courier to: - **COMMITTEE ROOM OF PEDO, PLOT# 38, SECTOR B-2, PHASE-5, HAYATABAD PESHAWAR**  
Not later than **27<sup>th</sup> Jan, 2023** at 15:00 HRS which shall be opened in the presence of the applicants on the same day at 15:30 HRS and be clearly marked “Application for Pre- Qualification” for **1050 units under the project “SOLARISATION OF 2000 MASAJID IN MERGED AREA” ADP No. 469 / 210580 (2022-23)**. (Late applications will not be accepted).
- 3.1.2 The name and mailing address of the Applicant shall be clearly marked left hand on the envelope.
- 3.1.3 Open or Lose Binding Documents, Incomplete, ambiguous application shall not be considered.
- 3.1.4 The applications shall be prepared in the English language. Information in any other language shall be accomplished by its translation in English. All pages of the applications must be signed and stamped by the Firm’s official representative. Employer reserves the rights for cancellation of Bid in case of non-compliance of the above requirement.
- 3.1.5 The Applicants must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the Applicant.
- 3.1.6 Pre-Bid Meeting will be held on **January 10th, 2023 at 1100 Hrs at Committee Room of PEDO, located at Plot No. 38/B-2, PEDO House Phase-5 Hayatabad Peshawar..**

### 3.2 Qualification Criteria

#### 3.2.1 *General*

Bid qualification will be based on the criteria given in succeeding paras 3.2.2 to 3.2.5 regarding the Applicant’s Financial Soundness, Firm Experience Record, Personnel Capabilities and Equipment Capabilities as demonstrated by the Applicant’s responses in the forms attached to this letter. The Employer reserves the right to waive minor deviations, if these don’t materially affect the capability of an applicant to perform the contract. Sub-contractor’s experience and resources shall not be taken into account in determining the Applicant’s compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture.

Keeping in view the complexity of Project, **Basic Eligibility** of Applicants for qualification evaluation is as mentioned below, Furthermore all terms and

Condition mentioned in the NIT/Public Notice published in daily newspapers shall remain intact.

Sr. No	Description
1.	Valid Registration with Pakistan Engineering Council (PEC) in C-3 Category with field of specialization codes EE11 (Solar Technology).
2.	Firm must be registered with Securities & Exchange Commission of Pakistan (SECP).
3.	Active Registration with FBR (Federal Board of Revenue) having both Income Tax and STRN registration..
4.	Active Registration with Khyber Pakhtunkhwa Revenue Authority (KPRA).
5.	Affidavit that the Firm is NOT Blacklisted from any Government/Semi-Government Agency/Department/NGO in accordance with KPPRA Rules.
6.	JV/MOU agreement as per PEC criteria on Judicial stamp paper, signed by authorized persons of all the firms should be provided. All JV partners must be registered with PEC.
7.	The Applicant should have an Average Annual Turnover in the last five years equal to or more than the PKR 345 Million The Applicant should have successfully completed in the last five years any specific project/Solar having value equal to or higher than PKR 345 Million.

**Note:** Firm will only be eligible for further evaluation if they pass all the compulsory requirements mentioned above. In case of failure to meet any of the compulsory requirements, the firm will not be considered for detailed evaluation. Lead firm must fulfill all the Basic Eligibility Criteria (Point 1 – 7) and for JV partner’s Basic eligibility criteria is relaxed only in case of PEC registration in C3 category and Registration with SECP. However, Specialized PEC Code of EE11 (solar) is mandatory for both Lead and JV Partners.

The profiles/documents submitted by the firms shall be evaluated on the following criteria.

<b>Sr. No.</b>	<b>Category</b>	<b>Weightage/Marks</b>
1.	Financial Soundness	30
2.	Firm Experience Record	35
3.	Personnel Capabilities	15
4.	Equipment Capabilities	20
	<b>Total:</b>	<b>100</b>

*Note: Qualification of Bidders shall be decided on the basis of Pass/Fail Basis. The applicant must secure at least 50% score in each Category and overall 60% to pre-qualify.*



Further detailed criteria for each category is given under each head as follows:

### 3.2.2 Financial Soundness

Sr. No.	Description	Marks Assigned	Explanation for Assigned Marks
A	Available Bank Credit Line	10	<ul style="list-style-type: none"> <li>• 5 Marks are given if the available bank credit line limit is equal to 100 Million.</li> <li>• For limit less than 100 Million, use following weightage <math>5 \times (A/100)</math></li> <li>• For the limit more than 100 million but less than 150 million use following weightage <math>5 + (A/150) \times 5</math></li> </ul> <p>A= Available Bank Credit Line Limit</p> <ul style="list-style-type: none"> <li>• Full Marks are given in case Bank Credit limit is 150 million or more</li> </ul> <p><i>Note: Currency = PKR</i></p> <p><b>Note:</b> The Bank credit line will consist of following credit facilities: Letter of Guarantee, LC- Usance / DA 90 Days, LC- Sight / DP- (i) Financing against Trust Receipt- (ii) Financing against imported Merchandise.</p>
B	Working Capital in last 03 Years	10	<ul style="list-style-type: none"> <li>• 5 Marks are given if the available average working Capital for last three years is equal to 100 Million.</li> <li>• For the capital less than 100 million use following Weightage <math>5 \times (A/100)</math></li> <li>• For the capital more than 100 million but less than 150 million use following weightage <math>5 + (A/150) \times 5</math></li> </ul> <p>A= Average working capital in last three years.</p> <ul style="list-style-type: none"> <li>• Full Marks are given in case of limit is 150 million or More.</li> </ul> <p><b>Note:</b> The working capital should be reflected in Income Tax returns submitted to FBR.</p>
C	Audit report with Audit Firm Financial Statements For past 03 Years.	03	<ul style="list-style-type: none"> <li>• No marks will be given if audit report with Audit Firms Financial Statements are not Attached. <ul style="list-style-type: none"> <li>• One (01) Marks will be given for each year audited balance sheet</li> </ul> </li> </ul> <p><b>Note:</b> The Audit report must comply with Income Tax returns submitted to FBR.</p>
D	Income Tax Returns for the past 03 Years.	03	<ul style="list-style-type: none"> <li>• No marks will be given if Income Tax returns are not Attached. <ul style="list-style-type: none"> <li>• One (01) Mark will be given for each year Income Tax Return.</li> </ul> </li> </ul> <p><b>Note:</b> The Income Tax returns should be duly verified from the concern RTO.</p>

F	Litigation History in which Decision has been given against the firm(s)	04	<ul style="list-style-type: none"> <li>In case the firm is involved in any litigation, no marks will be given.</li> </ul>
	<b>Financial Soundness (Total Marks)</b>	<b>30</b>	<b>Obtained Marks</b>

### 3.2.3 Firm Experience Record

*Each Project should be of Thirty Million Rupees Minimum Value. Projects less than Thirty Million will not be considered for evaluation. Experience of the Firm with Government. /Semi Government Departments /SECP Registered Clients will be considered. Completion Certificates, Contract agreement/Letter of Acceptance for the completed projects must be provided.*

Sr. No.	Description	Marks Assigned	Explanation for Marks Obtained
A	Solar PV Projects Completed in Last Five Years. (Building & Home Systems)	20	<ul style="list-style-type: none"> <li>10 Marks shall be credited for 02 completed projects of similar nature in last five years.</li> <li>For less than 02 projects completed following weightage shall be used: <math>10 \times (A/02)</math></li> <li>For more than 02 projects but less than 04 projects Completed use the following weightage. <math>10 \times (A/04) \times 02</math></li> </ul> <p><b>A = Number of projects</b></p> <ul style="list-style-type: none"> <li>Full Marks are given in case of 04 projects or More.</li> </ul>
B	Solar PV Projects completed in last five years (other than Building & Home System)	05	<ul style="list-style-type: none"> <li>2.5 Marks are given if the applicant has 02 projects of similar nature completed in last five years.</li> <li>For less than 02 projects completed, use the following weightage shall be applied <math>2.5 \times (A/02)</math></li> <li>For more than 02 projects but less than 04 projects In-hand use the following weightage. <math>2.5 \times (A/04) \times 02</math></li> </ul> <p><b>A = No of projects .</b></p> <ul style="list-style-type: none"> <li>Full Marks are given in case of 04 projects or More.</li> </ul>

C	Projects of General Electric Works Completed in last five years	5	<ul style="list-style-type: none"> <li>• 2.5 Marks are given if the contractor has completed at least 02 projects of General Electric works in last Five years.</li> <li>• For less than 02 projects completed use the Following weightage. <math>2.5 \times (A/02)</math></li> <li>• For more than 02 projects but less than 04 projects Completed use the following weightage. <math>2.5 \times (A/04) \times 02</math></li> </ul> <p><b>A = No of projects.</b></p> <ul style="list-style-type: none"> <li>• Full Marks are given in case of 04 projects or More.</li> </ul>
D	Enlistment record with Government Organizations & Other Agencies	5	<p>AEDB = 2.5 marks C&amp;W = 2.5 marks</p>
	<b>Firm Experience (Total Marks)</b>	<b>35</b>	<b>Obtained Marks</b>

### 3.2.4 Personnel Capabilities

Sr. No.	Description	Marks Assigned	Explanation for Marks Obtained
A	B.Sc Electrical/Electronic Engineers registered with PEC	04	<ul style="list-style-type: none"> <li>• 02 Marks will be given for each engineer having experience of 05 years and above.</li> </ul> <p><b>Note: Engineer must be registered with firm in Pakistan Engineering Council</b></p>
	B.Sc Electrical/Electronic Engineers	06	<p>Strength of Engineers (6 Marks)</p> <ul style="list-style-type: none"> <li>• 6 Marks will be given if the total no. of Engineers Registered with firm in PEC are 03 nos. or above.</li> <li>• For less than 03 no of B.Sc. Engineers registered with PEC 02 marks will be assigned per each Engineer.</li> </ul> <p><b>Note: All Engineers must be registered with firm in Pakistan Engineering Council</b></p>

B	Associates Engineers (DAE) Elect/Civil Associate Engineer (DAE)	05	Strength of Associate Engineers (5 Marks) • 5 Marks will be given if the total no. of Associate Engineers (DAE) are 4 nos. or above. (3 out of 4 DAEs should be Electrical). For less than 04 no of DAE, 01 mark will be given per Sub Engineer
	<b>Personnel Capabilities (Total Marks)</b>	<b>15</b>	<b>Obtained Marks</b>

### 3.2.5 *Equipment Capability*

- Applicants have to provide an affidavit that following equipment's in specified number will be made available and proof of ownership of equipment to be attached. The same will be inspected by Engineer in charge prior to mobilization and report will be verified by Employer. Similarly, the firm in case of award of contract will have to establish a suitable local workshop which can meet day to day requirements of the project contrary to which the firm will be penalized accordingly.

Sr. No.	Equipment Type	Required Quantity	Maximum Marks	Description
a.	Digital Clamp Meter	06	02	Provide make, Serial Numbers and Photographs
b.	Insulation Resistance Tester	02	01	Provide make, Serial Numbers and Photographs
c.	Tool kit (in all regards for electric works)	06	03	Provide Photographs
d.	Thickness gauge	02	01	Provide Photographs, Serial Number & make
e.	Motor Vehicle	(4x4)/ Double Cabin x 03	03	Provide registration details and Photographs
f.	Authorized dealerships	02 x PV Modules 02 x Invertors 02 x Batteries	06	Valid dealership certificates for each manufacturer to be provided as proof.
g.	Local Office in Peshawar	1	4	Verifiable address & Documents in case of ownership of the building /Rent agreement in the name of the company will be attached as proof
<b>Sub-total:</b>			<b>20</b>	<b>Marks obtained</b>

### **3.3 Joint Venture (JV)**

3.3.1 Joint Venture must comply with the following requirements: -

- a) Following are minimum qualification requirements: -
  - i) The lead partner shall meet not less than **40** percent of all qualifying criteria given in paras 3.2 heretofore.
  - ii) Each of the partners shall meet not less than **25** percent of all the qualifying criteria given in paras 3.2 heretofore.
  - iii) The joint venture must collectively satisfy the criteria of paras 3.2, 3.3 and 3.4, for which purpose the relevant figures for each of the partners shall be added together to arrive at the JV's total capacity. Individual members must satisfy each of the requirements of para 3.6 heretofore.
- b) Any change in a prequalified JV after prequalification, shall be subject to the written approval of the Employer prior to the deadline for submission of bids. Such approval may be denied if: -
  - i) Partner(s) withdraw from a JV and remaining partners do not meet the qualifying requirements;
  - ii) The new partners to a JV are not qualified individually or as another JV; or
  - iii) In the opinion of the Employer, a substantial reduction in competition would result.
- c) Bid shall be signed by all members in the JV so as to legally bind all partners, jointly and severally, and any bid shall be submitted with a copy of the JV agreement providing the joint and several liabilities with respect to the contract.

3.3.2 The pre-qualification of a JV does not necessarily pre-qualify any of its partners individually or as a partner in any other JV or association. In case of dissolution of a JV, each one of the constituent firms may prequalify if they meet all the prequalification requirements and any partner of J.V has requested/shall request for the same and then his prequalification shall be subject to the written approval of the Employer.

### **3.4 Conflict of Interest**

3.4.1 The Applicant (including all members of a JV) must not be associated, nor have been associated in the past, with the consultant or any other entity that has prepared the design, specifications, and other prequalification and bidding documents for the project, or was proposed as Engineer for the contract, over the last five years. Any such association may result in disqualification of the Applicant.

### **3.5 Updating Prequalification Information**

3.5.1 Bidders shall be required to update the financial, personnel and equipment information used for prequalification at the time of submitting their bids, to confirm their continued compliance with the qualification criteria and verification of the information provided at the time of prequalification. A bid shall be rejected if the Applicant's qualification thresholds are no longer met at the time of bidding.

### **3.6 Other Factors**

3.6.1 Only firms and JVs that have been prequalified under this procedure shall be invited to bid. A qualified firm or a member of a qualified JV may participate only in one bid for the contract. If a firm submits more than one bid, singly or as a JV, all bids including that bidder will be rejected. This rule will not apply in respect of bids which include specialist sub-contractors who are used by more than one bidder.

3.6.2 The Employer reserves the right to: -

- a) Amend the scope and value of any contract(s) to be bid, in which event the bidder(s) will only bid among those prequalified bidders who meet the requirements of the contract(s) as amended. However, the Employer has to review the disqualified bids who originally do not meet the specified criteria for Pre-qualification.
- b) Reject or accept any application; and
- c) Cancel the prequalification process and reject all applications.

The Employer shall neither be liable for any such actions nor be under any obligation to inform the Applicant of the grounds for rejection, however, may be debriefed if solicited.

3.6.3 Applicants will be informed in writing by fax or mail within 30 days of the date for submission of applications (para 8 of Chapter 2.0, Invitation for Prequalification) of the result of their applications and may be debriefed if solicited.

## **4.0 EVALUATION CRITERIA**

Applicants meeting the minimum requirements mentioned in Para 3.2 besides other factors shall be considered for pre-qualification. No compromise shall be made on minimum requirements of 50% score in each category and overall 60% marks

# Letter of Application

*[Letterhead paper of the Applicant, or partner responsible for a joint venture, including full postal address, telephone no., fax no., telex no., cable and e-mail address]*

Date: .....

To: The Project Director (Solar)  
PEDO, Peshawar.

Sirs,

1. Being duly authorized to represent and act on behalf of..... (hereinafter “the Applicant”), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified as a bidder for the following contract(s) under the “Solarization of Houses in UC’s in District Bannu ADP 210555” Project:
2. Attached to this letter are copies of original documents defining:
  - (a) the Applicant's legal status;
  - (b) the principal place of business; and
  - (c) the place of incorporation (for applicants who are corporations); or  
  
The place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
3. You’re Agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
4. Your Agency and its authorized representatives may contact the following persons for

---

1

*For applications by joint ventures, all the information requested in the pre- Bid documents is to be provided for the joint venture, if it already exists, and for each party to the joint venture separately. The lead partner should be clearly identified. Each partner in the joint venture shall sign the letter.*

Further information<sup>2</sup>, if needed.

<b>General and Managerial Inquiries</b>	
Contact 1	Telephone 1
Contact 2	Telephone 2

<b>Personnel Inquiries</b>	
Contact 1	Telephone 1
Contact 2	Telephone 2

<b>Technical Inquiries</b>	
Contact 1	Telephone 1
Contact 2	Telephone 2

<b>Financial Inquiries</b>	
Contact 1	Telephone 1
Contact 2	Telephone 2

5. This application is made with the full understanding that:
- (a) Bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
  - (b) your Agency reserves the right to:
    - (i) amend the scope and value of any contract under this project; in such event bids will only be called from prequalified bidders who meet the revised requirements; and
    - (ii) reject or accept any application, cancel the prequalification process, and reject applications; and
  - (c) your Agency shall not be liable for any such actions and shall be under no

<sup>2</sup>

*Application by joint ventures should provide information on a separate sheet information for each party to the application.*



Obligation to inform the Applicant of the grounds for actions at 5(b) here above.

- (d) your Agency shall not be liable for consequence of, and shall be under no obligation to inform the applicant of the grounds for, actions taken under para 5(b) here above.

**Applicants who are not joint ventures should delete para 6&7 and initial the deletions.**

- 6. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of the (each) contract.
- 7. We confirm that in the event that we bid, that bid as well as any resulting contract will be.
  - (a) signed so as to legally bind all partners, jointly and severally; and
  - (b) Submitted with a Joint Venture agreement providing the joint and several liabilities of all partners in the event the contract is awarded to us.
- 8. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (name of Applicant or lead partner of a joint venture)	For and on behalf of (name and signature of other partners of the joint venture)

## General Information

*All individual firms and each partner of a joint venture applying for prequalification are requested to complete the information in this form. Nationality information is also to be provided for foreign owners or applicants who are forming part of the Joint Ventures as required under the PEC Bye-Laws as a Partnership/Joint Venture.*

*Where the Applicant proposes to use named subcontractors for critical components of the works, or for work contents in excess of 10 percent of the value of the whole works, the following information should also be supplied for the specialist subcontractor(s).*

1.	Name of Firm	
2.	Head Office Address	
3.	Telephone	Contact Person: Name: Title:
4.	Fax	Telex
5.	Place of Incorporation/Registration	Year of incorporation/registration

<i><b>NATIONALITY OF OWNERS</b></i>		
	<i><b>NAME</b></i>	<i><b>NATIONALITY</b></i>
1.		
2.		
3.		
4.		
5.		

# General Experience Record

Name of Applicant or partner of a joint venture

*All individual firms and all partners of a joint venture are requested to complete the information in this form. The information supplied should be the annual turnover of the Applicant (or each member of a joint venture), in terms of the amounts billed to clients for each year for work in progress or completed over the past five years.*

*Use a separate sheet for each partner of a joint venture.*

Annual Turnover		
Year	Turnover (in actual currency)	Equivalent Rupees in Millions.
1.		
2.		
3.		
4.		
5.		

### Joint Venture Summary

Names of all Partners of a Joint Venture
1. Lead Partner
2. Partner
3. Partner
4. Partner
5. Partner
6. Partner

Total value of annual construction turnover, in terms of work billed to clients,

Annual Turnover Data						
Partner	Form A-2 Page No.	Year 1	Year 2	Year 3	Year 4	Year 5
1. Lead Partner						
2. Partner						
3. Partner						
4. Partner						
5. Partner						
<b>Total:</b>						

## Particular Experience Record

*Name of Applicant or partner of a joint venture*

*To prequalify, the Applicant shall be required to pass the specified requirements applicable to this form, as set out in the: Instructions to Applicants”.*

*On a separate page, using the format of Application Form A-5, each applicant or partner of a Joint Venture is required to list all contracts of a value equivalent to **Rs. Thirty million**, of a similar nature and complexity to the contract for which the Applicant wishes to qualify, undertaken during the last five years. The information is to be summarized, using Application Form A-5, for each contract completed or under execution by the Applicant or by each partner of a Joint Venture.*

*Where the Applicant proposes to use named subcontractor(s) for critical components of the works, or for work contents in excess of 10 percent of the value of the whole works, the information in the afore-mentioned forms should also be supplied for each specialist subcontractor.*

## Details of Contracts of Similar Nature and Complexity

*Name of Applicant or partner of a joint venture*

Use a separate sheet for each contract.

1.	Name of Contract
	Country
2.	Name of Employer
3.	Employer Address .....
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify ..... .....
5.	Contract Role (Tick One)  (a) Sole Contractor      (b) Sub- Contractor      (c) Partner in a Joint Venture
6.	Value of the total contract (in specified currencies) at completion, or at date of award for current contract  Currency.....                      Currency.....                      Currency.....
7.	Equivalent in Pak/Rs.
8.	Date of Award
9.	Date of Completion
10.	Contract Duration (Years and Months)  ___ Years                      ___ Months
11.	Specified Requirements  Total Capacity of the Contract in Kilowatts (KW)

# Summary Sheet: Current Contract Commitments/Works in Progress

*Name of Applicant or partner of a joint venture*

*Applicants and each partner to an application should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which substantial Completion Certificate has yet to be issued.*

<b>Name of Contract</b>	<b>Value of Outstanding work (Equivalent Pak Rs. Millions)</b>	<b>Estimated Completion Date</b>
1.		
2.		
3.		
4.		
5.		
6.		

## Personnel Capabilities

<i>Name of Applicant</i>
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*For specific positions essential to contract implementation, Applicants should provide the names of at least two candidates qualified to meet the specified requirements stated for each position. The data on their experience should be supplied on separate sheets using one Form for each candidate (Application Form A-8).*

1.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
2.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
3.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
4.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate



# Candidate Summary

<i>Name of Applicant</i>
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<b>Position</b>	<b>Candidate</b> [Tick appropriate one] <input type="checkbox"/> Prime <input type="checkbox"/> Alternate	
Candidate Information	1. Name of Candidate	2. Date of Birth
	3. Professional Qualification	
Present Employment	4. Name of employer	
	Address of employer	
	Telephone	Contact (manager/personnel officer)
	Fax	Telex
	Job title of candidate	Years with present employer

*Summarize professional experience over the last 20 years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the Project.*

Month/ Dates/Years		Company / Project / Position / Relevant technical and management experience
From	To	

## Equipment Capabilities

<i>Name of Applicant</i>
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*The Applicant shall provide adequate information to demonstrate clearly that he has the capability to meet the requirements for each and all items of equipment listed in the Instructions to Applicants. A separate Form shall be prepared for each item of equipment listed in para 3.2.5 of the Instructions to Applicants, or for alternative equipment proposed by the Applicant.*

<b>Item of Equipment</b>		
Equipment Information	1. Name of manufacturer	2. Model and power rating
	3. Capacity	4. Year of manufacture
Current Status	5. Current location	
	6. Details of current commitments	
Source	7. Indicate source of the equipment  <input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Leased	

*Omit the following information if it is owned by the Applicant or partner.*

Owner	8. Name of owner	
	9. Address of owner	
	Telephone	Contact name and title
	Fax	Telex
Agreement	Details of rental/lease specific to the Project.	

## Financial Capability

<i>Name of Applicant or Partner of a Joint Venture</i>
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*Applicants, including each partner of a joint venture, should provide financial information to demonstrate that they meet the requirements stated in the Instructions to Applicants. Each applicant or partner of a joint venture must fill-in this form. If necessary, use separate sheets to provide complete banker information. A copy of the audited balance sheets should be attached.*

<b>Banker</b>	Name of banker	
	Address of banker	
	Telephone	Contact name and title
	Fax	Telex

*Summarize actual assets and liabilities in Pak Rupees (Equivalent at the current rate of exchange at the end of each year) for the previous Three years, based upon known commitments, projected assets and liabilities in pak Rupees equivalent for the next two years.*

Financial Information in Pak Rs. or equivalent	Actual: previous three year					Projected: next two years	
	1	2	3	4	5	6	7
1. Total assets							
2. Current assets							
3. Total liabilities							
4. Current Liabilities							
5. Profits before Taxes							
6. Profits after Taxes							

*Specific proposed sources of financing to meet the cash flow of the Project, net of current commitments (Instructions to Applicants, para 3.2.5).*

<b>Source of financing</b>	<b>Amount (Pak Rs. or equivalent)</b>
1.	
2.	
3.	
4.	

*Attach audited financial statements for the last three years (for individual applicant or each partner of joint venture).*

*Firms owned by individuals, and partnerships, may submit their balance sheets certified by a registered accountant, and supported by copies of tax returns, if audits are not required by the laws of their countries of origin in case of foreign firms.*

**Application Form A-11**

# Litigation History

*Name of Applicant or Partner of a Joint Venture*

*Applicants, including each of the partners of a joint venture, should provide information on any history of litigation or arbitration resulting from contracts executed in the last five years or currently under execution. A separate sheet should be used for each partner of joint venture.*

<b>Year</b>	<b>Award FOR or AGAINST Applicant</b>	<b>Name of client, cause of litigation, and matter in dispute</b>	<b>Disputed amount (current value Pak Rs. or equivalent)</b>