

EVALUATION CRITERIA FOR CONSULTING FIRM

Evaluation criteria for selection of Consulting firm for Performance Audit is as under: -

1. All the participating firms are to be registered with FBR and will be on active-tax Payer List otherwise bid will stand rejected.
2. The bid should be accompanied by earnest money in the form of CDR/Bank Draft @ 2% of the quoted bid price in the favor of Additional Secretary, Energy and Power Department otherwise bid will stand rejected.
3. All the clientage mentioned by bidder in their bids is to be supported by satisfactory completion certificate.
4. Bids to be submitted on November 15th 2017 by 1200 Hrs in the office of Additional Secretary, Energy and Power Department, Civil Secretariat, Peshawar and will be opened by committee on same day in the presence of the bidder at 1400 Hrs. No bid will be accepted if received after 1200 Hrs November 15th 2017.
5. The Bids is required to be submitted in two envelopes duly marked as technical and financial proposals. In first stage, only technical bids will be opened. The financial bids of only those firms will be opened which stand technically qualified.
6. The scoring criteria for the selection of consulting firm is as under: -
 - a. Technical and Financial bids ratio would be 80:20.
 - b. The technical proposal should not indicate any price otherwise will be considered as non-responsive.
 - c. Technical qualifying score will be 60%.
 - d. One firm will be selected to carry out performance audit and proposes way forward as mentioned in ToRs of both for KPOGCL and PEDO.
 - e. The firm who get highest combined score will be declared successful and contract will be signed accordingly.
 - f. The project is funded by E&P Department, Government of Khyber Pakhtunkhwa.
 - g. The payment to the consultant will be made based on deliverables as requires in ToRs with the following percentage of bid cost:
 - i. Preliminary Study/ submission of Inception Report as given in para 9(b)(i) of the TORs-----15 %
 - ii. Draft Report as given in para 9(b)(ii) of the TORs.....50%
 - iii. Final Report as given in para 9(b)(iii) of the TORs.....35%
 - h. The total duration of the study will be 3 months. No extension will be granted in completion of job.
 - i. Successful bidder will submit performance guarantee @ 10% of the bid cost. The performance guarantee is to be from any Pakistani bank.
 - j. All payment made to the consulting firms will be in Pakistani rupees.
 - k. Technical scoring will be carried out of 100 and later on its weightage of 80% will be taken.
 - l. The selection criteria is as under: -
 - The firm overall experience carries 40 marks.
 - Personnel Experience: 60 Marks

EXPERIENCE: 40 MARKS

- The firm who has carried out performance Audit of 08 firms including 4 Reports of Energy Sector, having worth of Rs. 05 Billion each, will get 40 Marks out of 100

(Technical Score). To be supported by official orders as well as satisfactory completion report from client in respect of all reports.

- The Firm who has carried performance Audit of 07 Firms including 03 Reports belonging to Energy Sector having individual worth of Rs. 05 Billion each, will get 32 Marks out of 100 (Technical Score)
- The Firm who has carried performance Audit of 06 Firms including 2 Reports belonging to Energy Sector having individual worth Rs. 05 Billion each, will get 24 Marks out of 100(Technical Score)
- The Firm who has carried performance Audit of 05 Firms including 1 firm belonging to Energy Sector having worth of Rs 05 Billion each will get 16 Marks out of 100(Technical Score)
- The firm who submits its Bid having Performance Audit Reports of less than 05 Firms will be non-responsive.

PERSONNEL REQUIRED FOR THE STUDY: 60 MARKS

1. Team Leader : 15 Marks

Qualification of Team Leader

- a. MBA in HRM with 20 years' experience in Corporate Sector preferably in the field of Energy Sector
OR
 - b. Chartered Accountancy with 15 years' experience in Corporate Sector preferably in the field of Energy Sector
OR
 - c. MS in Engineering in Electrical/Civil/Mech/Petroleum/Mining with 15 years' experience in Energy Sector
- Should have remained as Team Leader of at least 10 Audit Teams. (Score 15 No's)
 - Should have remained as Team Leader of at least 04 Audit Teams. (Score 10 No's)
 - Should have remained as Team Leader of at least 03 Audit Teams (Score 07 No's)
 - The firm offering his Team Leader with experience of less than 03 Audit Reports will get zero marks and will be non-responsive

2. EXPERTS (45 Marks):

A team of five experts preferably of the following fields with relevant experience of such like reporting are required.

1. Finance Expert: MBA Finance with 15 years' experience in Corporate Sector preferably in Energy Sector (9 marks) with 12 years' experience (7 marks) with 10 years' experience (5 marks)

2. HR Expert: MBA HR with 15 years' experience in Corporate Sector preferably in Energy Sector (9 marks) with 12 years' experience (7 marks) with 10 years' experience (5 marks)
3. Account Expert: Chartered Accountancy/ACCA with 15 years' experience in Corporate Sector preferably in Energy (9 marks) with 12 years' experience (7 marks) with 10 years' experience (5 marks)
5. Engineering Sector: MS/BSc Engineering (Civil/Electrical/Mech) with 15 years' experience in Corporate Sector preferably in Energy Sector (9 marks) with 12 years' experience (7 marks) with 10 years' experience (5 marks)
6. Oil and Gas Expert: MS/BSc Engineering in Mining/Civil or MSc in Geology/Geo-Physics with 15 years' experience in Corporate Sector preferably in Energy Sector (9 marks) with 12 years' experience (7 marks) with 10 years' experience (5 marks)

Experts with less than ten years' experience will not be counted.

