



GOVERNMENT OF KHYBER PAKHTUNKHWA
PAKHTUNKHWA ENERGY DEVELOPMENT ORGANIZATION
ENERGY & POWER DEPARTMENT



VACANCY ANNOUNCEMENT

Pakhtunkhwa Energy Development Organization (PEDO) is inviting applications from suitable candidates of KPK/FATA for the following project based positions of **84-MW Gorkin-Matiltan Hydropower Project, Swat** for the Project's site office. The posts are purely project based initially for a period of one year, extendable upon satisfactory performance till completion of the project.

Sr. No	Post/Designation	BPS	No. of Posts	Qualification and Experience
1.	Assistant Audit Officer	16	01	Master Degree (16 years education) in Accounts/ Economics/ Commerce/ Finance from HEC recognized university with proficiency in MS office and minimum 03 years relevant experience.
2.	Office Assistant	14	02	BA/BSc or equivalent qualification from HEC recognized university with 03 years relevant experience and must have computer expertise.
3.	Computer Operator	12	01	BA/BSc or equivalent qualification with one year DIT from HEC recognized university/institute and 03 years relevant experience. A minimum speed of 45 words per minute, expert in Office automation and familiar with data processing, latest computer software packages, internetworking/graphics and multimedia software and hardware.
4.	Sub-Engineers (Civil)	11	02	DAE (03 years) in Civil from a recognized board with at least 03 years of relevant experience.

INSTRUCTIONS & GENERAL CONDITIONS:

- 1) Job application form can be downloaded from PEDO website www.pedo.pk.
- 2) Applications with complete data including updated CV, attested copies of all testimonials (Degrees and Marks sheets, experience certificates, CNIC, domicile and one recent passport size photograph) must reach the office of the undersigned through courier within 15 days of publication of this advertisement.
- 3) Applicants are advised to mention the post applied for, on top right corner of the envelope.
- 4) By hand submission of the application is not acceptable.
- 5) Incomplete applications and applications received after due date will not be entertained.
- 6) In service Government/Semi Government/Autonomous bodies' employees shall apply through proper channel.
- 7) Only shortlisted candidates will be called for test/interview and no TA/DA will be admissible for test/interview.
- 8) The competent authority reserves the right to increase/decrease the number of posts or cancel part or full advertisement without assigning any reason.
- 9) Candidates possessing higher qualification and relevant professional work experience with the government or reputable private sector organizations and locals/Project's land affectees will be given preference.

Errors & omissions, if any, shall be subject to rectification by the competent authority.

PROJECT DIRECTOR

84-MW GORKIN-MATILTAN HYDROPOWER PROJECT, DISTRICT SWAT
ROOM # 202, PEDO HOUSE, PLOT # 38-B/2, PHASE-V, HAYATABAD PESHAWAR