



Government of Khyber Pakhtunkhwa

Pakhtunkhwa Energy Development Organization



SITUATION VACANT

Pakhtunkhwa Energy Development Organization (PEDO) is inviting applications from suitable candidates of KPK/FATA for following project based posts of **69 MW Lawi HPP District Chitral**. The positions are purely project based initially for a period of one year extendable upon satisfactory performance till completion of the project.

Sr. No	Post/Designation	BPS	No. of Posts	Qualification and Experience
1	Assistant Accounts Officer	16	01	Master Degree (16 years education) in Commerce/Finance/Accounts from HEC recognized university with minimum 03 years relevant experience. Preference will be given to computer literate
2	P.S to Project Director	16	01	BA/BSc or equivalent qualification from HEC recognized university with minimum speed of 80 WPM English shorthand and typing speed of 40 WPM. Preference will be given to computer literate.
3	Office Assistant	14	01	BA/BSc or equivalent qualification from HEC recognized university with a three years relevant experience.
4	Sub-Engineers	11	03	DAE (03 years) in Civil/Electrical/Mechanical from a recognized board with at least two years of relevant experience in Hydropower sector.
5	Computer Operator	10	03	BA/BSc or equivalent qualification from HEC recognized university with a two years relevant experience. A minimum speed of 1000 key depression per hour for punching/data entry/verification and expert in Office automation and familiar with data processing, latest computer software packages, internetworking/graphics and multimedia software and hardware.
6	Accounts Clerk	9	03	FA/FSc/D.com or equivalent qualification from HEC recognized university with a two years relevant experience
7	Photostate Operator	5	02	SSC/Matric with a three years relevant experience
8	Driver	5	07	Preferably literate with valid LTV/HTV driving license having three years of relevant experience.
9	Naib Qasid	2	07	Preferably literate individual having relevant experience.
10	Chowkidar	2	04	Preferably literate individual having relevant experience.
11	Security Guard	2	05	Preferably literate individual having relevant experience

Terms and Conditions

- 1) The applications along with updated CV, Attested copies of all testimonials (Degrees and Marks sheets, Experience Certificates, CNIC, domicile and one recent passport size photograph) should reach within 15 days of this advertisement at **Room # 317, PEDO House, Plot # 38-B/2, Phase-V, Hayatabad Peshawar**.
- 2) Applicants are advised to mention the post applied for on top right of envelop.
- 3) By hand application submission is not acceptable.
- 4) Incomplete applications and applications reach after due date will not be entertained.
- 5) Candidates from Govt/Semi Govt /Autonomous bodies will provide NOC from respective department at the time of interview.
- 6) Only shortlisted candidates will be called for test/interview.
- 7) No TA/Da will be allowed for test/interview.
- 8) Organization reserves the right to fill some or all posts or to cancel recruitment process at any stage as per applicable law.
- 9) Preference will be given to high qualified and experienced candidates.
- 10) We are an equal opportunity employer; disables and females are encouraged to apply.
- 11) The locals will be given preference.

Project Director
69 MW Lawi Hydropower Project
District Chitral