# **CAREER OPPORTUNITIES**

# PEDO

#### Pakhtunkhwa Energy Development Organization, Government of Khyber Pakhtunkhwa, Pakistan

Applications are invited from competent candidates having domicile of Khyber Pakhtunkhwa (Including new merged districts) for appointments on regular basis against the vacant posts in the PEDO Head Office, Peshawar and different Power Houses under Pakhtunkhwa Energy & Development Organization (PEDO), Government of Khyber Pakhtunkhwa.

S.No	Positions/ Posts	Nos. of Posts	Requisite Qualification, Experience, Age Limit & Allocation					
1	Assistant Director/ Junior Engineer/ ARE (Electrical/ Electronics) (BPS-17)	08	<ul> <li>Qualification: At least 2nd Class Bachelor's Degree in Electrical/Electronic Engineering from a HEC recognized University and register with Pakistan Engineering Council (PEC).</li> <li>Experience: At least 3 years relevant experience in a Government, autonomous, semi-autonomous or private sector bodies at national or international level.</li> <li>Relevant Experience means hands-on experience in the Operation &amp; Maintenance (O&amp;M) of Hydropower Stations and constructions of Hydropower Projects. Preference will be given to candidates having hands-on experience in the Operation &amp; Maintenance (O&amp;M) of Hydropower Stations.</li> <li>Age Limit: Age limit is up to 35 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.</li> <li>Eligibility: Male/Female</li> <li>Reserved Quota and Zonal Allocations</li> <li>Disable Quota: 01</li> <li>Merit Zone-Zone-Zone-Zone-Zone-VI</li> <li>1</li> <li>1</li> <li>1</li> <li>1</li> </ul>					

2	Assistant Director/ Junior Engineer (Civil) (BPS-17)	05	<ul> <li>Qualification: At least 2nd Class Bachelor's Degree in Civil Engineering from a HEC recognized University and register with Pakistan Engineering Council (PEC).</li> <li>Experience: At least 3 years relevant experience in a Government, autonomous, semi-autonomous or private sector bodies at national or international level.</li> <li>Relevant Experience means hands-on experience in the construction of Hydropower projects and repair &amp; Maintenance of Hydropower Stations.</li> <li>Age Limit: Age limit is up to 35 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.</li> <li>Eligibility: Male/Female</li> </ul>					
			Female	Minority	Zone-I	Zone-III	Zone-IV	
			Quota	Quota				
3	Assistant Director/ Junior Engineer (Mechanical) (BPS-17)	03	1       1       1       1       1         • Qualification: At least 2nd Class Bachelor's Degree in Mechanical Engineering from a HEC recognized University and register with Pakistan Engineering Council (PEC).         • Experience: At least 3 years relevant experience in a Government, autonomous, semi-autonomous or private sector bodies at national or international level.         • Relevant Experience means hands-on experience in the Operation & Maintenance (O&M) of Hydropower Stations and constructions of Hydropower Projects. Preference will be given to candidates having hands-on experience in the Operation & Maintenance (O&M) of Hydropower Stations.         • Age Limit: Age limit is up to 35 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.         • Eligibility: Male/Female         Reserved Quota and Zonal Allocations					
4	Assistant Director (Commercial & Tariff) (BPS-17)	01	<ul> <li>Qualification: CA (Inter), ACMA, CFA, ACCA or at least Second-Class MBA (Finance) from a recognized University.</li> <li>Age Limit: Age limit is up to 35 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.</li> <li>Experience: Preference will be given to candidates having experience in Commercial and Tariff activities of Power Projects.</li> </ul>					

5	Assistant Director (Finance/ Accounts/ Revenue/ Audit/Budget) (BPS-17)	01	<ul> <li>Eligibility: Male/Female.         <ul> <li><u>Allocations:</u> Open Merit (Candidates from any zone can apply)</li> </ul> </li> <li>Qualification: CA (Inter), ACMA, CFA, ACCA or at least Second-Class Master Degree in Economics/ Commerce or Business Administration or equivalent qualification from a recognized University.</li> <li>Age Limit: Age limit is up to 35 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.</li> <li>Experience: Preference will be given to candidates having hands-on relevant experience in the field of Finance or Accounts or Audit or Revenue or Budgeting or Taxations.</li> <li>Eligibility: Male/Female</li> <li><u>Allocations:</u> <ul> <li><u>1</u></li> <li>Qualification: At least Second-Class BBA (Hons) Degree in</li> </ul> </li> </ul>
6	Assistant Director (HR/Admin/ Training/ Transport) (BPS-17)	02	<ul> <li>Quantitation: At least become chass bBAT (10015) begree in Human Resource Management or MBA in Human Resource Management or MPA from a recognized University.</li> <li>Age Limit: Age limit is up to 35 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.</li> <li>Experience: Preference will be given to candidates having hands on relevant experience in the field of Human Resource Management and Administration including experience in Recruitment &amp; Selection, Training and Development and Performance Management.</li> <li>Eligibility: Male/Female</li> <li>Reserved Quota and Allocations         <ul> <li>Female Quota: (Female Candidates from any zone)</li> <li>Open Merit (Male/Female from any zone)</li> </ul> </li> </ul>

7	Assistant Director (Web Administrator) (BPS-17)	01	<ul> <li>Qualification: At least Second-Class Master Degree in Computer Science/IT or Computer Software Engineer or equivalent qualification from a recognized University.</li> <li>Age Limit: Age limit is up to 35 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.</li> <li>Experience: Preference will be given to candidates having hands-on experience in full stack web development, with expertise in ASP.NET (MVC/Core), PHP (Laravel/CodeIgniter), and front-end frameworks such as ReactJS. Candidates must have experience in integrating third-party APIs, developing dynamic and secure web applications, managing relational databases (such as MySQL or MS SQL Server), and creating responsive, user-friendly interfaces.</li> <li>Eligibility: Male/Female</li> <li>Reserved Quota and Allocations</li> </ul>
8	Assistant Director (Network Infrastructure/ Lan- Administrator) (BPS-17)	01	<ul> <li>Qualification: At least Second-Class Master Degree in Computer Science/IT or Computer Software Engineer or equivalent qualification from a recognized University.</li> <li>Age Limit: Age limit is up to 35 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.</li> <li>Experience: Preference will be given to candidates having hands-on experience in Cybersecurity, including but not limited to network security, endpoint protection, incident response, security audits, firewalls, intrusion detection and prevention systems (IDPS), identity and access management (IAM), and implementation of cybersecurity frameworks. Experience in other IT domains such as programming, system analysis, IT operations, and enterprise solutions will be considered an added advantage</li> <li>Eligibility: Male/Female</li> <li>Reserved Quota and Allocations</li> </ul>

9	Private Secretary (PS) (BPS-17)	03	<ul> <li>Qualification:         <ol> <li>At least Second-Class BS Degree or equivalent qualification from a recognized University with five (5) years' experience as Personal Assistant in Government, autonomous, semi-autonomous bodies;</li> <li>one-year diploma in computer science or DIT;</li> <li>100 word per minute in shorthand; and</li> <li>40 word per minute in typing test in English.</li> </ol> </li> <li>Age Limit: Age limit is up to 35 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.</li> <li>Eligibility: Male/Female</li> <li>Reserved Quota and Allocations</li> </ul>							
10	Accountant/ Auditor (BPS-16)	12	1       1       1         • Qualification: At least Second-Class Bachelor Degree in Commerce/BBA (Finance) or equivalent qualification from a recognized University.         • Age Limit: Age limit is up to 32 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.         • Experience: Preference will be given to candidates having hands-on relevant experience in the field of Finance or Accounts or Audit or Revenue or Budgeting or Taxations.         • Eligibility: Male/Female         Reserved Quota and Allocations         Merit       Zone- II       Zone- III       Zone- III       Zone- IV       Zone- V       Zone- VI							
11	Office Assistant (BPS-16)	01	Image:							

12	Computer Operator (BPS-16)	19	Comp years qualit • Age 1 applid years • Expe relevation include netwo enterj • Eligit <u>Reserved</u> • F	puter Sc )/ Cor fication : Limit: A cation/O may be rience: ant exped ding pr ork infu- prise sol bility: M LQuota Cemale Q Ainority	ience/ In nputer from a re Age limit nline Ap granted. Preferen erience in cogrammi rastructur utions, N Iale/Fem	formatio Softward cognized is up to oply. How ce will 1 n the fie ing, syst re and IS Office ale <u>ceations</u> 1 02	n Techno e Engin Universi 32 years wever, ag be given ld of Ini tem ana administ	blogy (BC neer or ity s at the cl ge relaxat to candi formation lysis, IT	osing date of ion up to 10 idates having Technology operations, cybersecurity,
13	Foreman (BPS-16)	02	4       2       4       2       2       1         • Qualification: At least 2nd class Diploma of Associate Engineers in Electrical/ Mechanical Technology from a recognized Technical Board.         • Experience: At least five (05) years' experience in Government department or autonomous / semi-autonomous organization.         • Relevant Experience means hands-on experience in the Repair, Operation & Maintenance (O&M) of Hydropower Stations and constructions of Hydropower Projects. Preference will be given to candidates having hands-on experience in the Repair, Operation & Maintenance (O&M) of Hydropower Stations.         • Age Limit: Age limit is up to 32 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.         • Eligibility: Male/Female         Reserved Quota and Allocations						

14	Junior Scale Stenographer (BPS-14)	02	<ul> <li>Qualification: At least 2nd class BS Degree or equivalent qualification from a HEC recognized University with a speed of 80 words per minute in English in Shorthand and 40 words per minute in English typing; and</li> <li>One-year Diploma in information Technology from a recognized Technical Board</li> <li>Experience: Preference will be given to candidates having relevant experience of the same nature.</li> <li>Age Limit: Age limit is up to 30 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.</li> <li>Eligibility: Male/Female</li> <li>Reserved Quota and Allocations</li> </ul>						
15	Sub Engineer (Electrical) (BPS-12)	14	<ul> <li>Qualification: At least 2nd class Diploma of Associate Engineers in relevant field of Engineering (Electrical) from a recognized Technical Board.</li> <li>Experience: At least three (03) years' relevant experience in a Government, autonomous, semiautonomous or private sector bodies at national or international level.</li> <li>Relevant Experience means hands-on experience in the Operation &amp; Maintenance (O&amp;M) of Hydropower Stations and constructions of Hydropower Projects. Preference will be given to candidates having hands-on experience in the Operation &amp; Maintenance (O&amp;M) of Hydropower Stations.</li> <li>Age Limit: Age limit is up to 28 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.</li> <li>Eligibility: Male/Female</li> <li>Reserved Quota and Allocations         <ul> <li>Female Quota: 03</li> <li>Minority Quota: 02</li> </ul> </li> <li>Merit Zone- Zone- Zone- Zone- Zone- Zone- Zone- III 1 1 1</li> </ul>						
			Qualification: At least 2nd class Diploma of Associate						
16	Sub Engineer (Mechanical) (BPS-12)	12	<ul> <li>Qualification: At least 2nd class Diploma of Associate Engineers in relevant field of Engineering (Mechanical) from a recognized Technical Board.</li> <li>Experience: At least three (03) years' relevant experience in a Government, autonomous, semiautonomous or private sector bodies at national or international level.</li> <li>Relevant Experience means hands-on experience in the Operation &amp; Maintenance (O&amp;M) of Hydropower Station and constructions of Hydropower Projects. Preference will be a set of the operation operation of the operation ope</li></ul>						

			<ul> <li>given to candidates having hands-on experience in the Operation &amp; Maintenance (O&amp;M) of Hydropower Stations.</li> <li>Age Limit: Age limit is up to 28 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.</li> <li>Eligibility: Male/Female</li> <li>Reserved Quota and Allocations <ul> <li>Female Quota: 3</li> </ul> </li> </ul>							
			Merit	Zone- I	Zone- II	Zone- III	Zone- IV	Zone- V	Zon V	
				1	2	2	2	<b>v</b>	1	
Image:							from a ence in a e sector e in the pair &			
			Female Quota	Que	ota M	erit	I	II	one- III	V
			2	1		2	1	1	1	1

18	Machine/ Turbine Operator (BPS-12)	19	<ul> <li>Qualification: At least 2nd class Diploma of Associate Engineering in Mechanical or Electrical Technology from a recognized Technical Board.</li> <li>Experience: At least three (03) years' relevant experience in a Government, autonomous, semiautonomous or private sector bodies at national or international level.</li> <li>Relevant Experience means hands-on experience in the Operation &amp; Maintenance (O&amp;M) of Hydropower Stations.</li> <li>Age Limit: Age limit is up to 28 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.</li> <li>Eligibility: Male/Female</li> <li>Reserved Quota and Allocations         <ul> <li>Minority Quota: 02</li> <li>Female Quota: 01</li> </ul> </li> <li>Merit Zone- Zone- Zone- Zone- VI = 3 2 2 3 2 2</li> </ul>					
19	Senior Store Keeper (Technical) (BPS-12)	01	3       2       2       2       3       2       2         • Qualification: Diploma of Associate Engineering in Mechanical or Electrical Technology from a recognized Technical Board.         • Experience: At least two (02) years' relevant experience in a Government, autonomous, semiautonomous or private sector bodies at national or international level.         • Relevant Experience means hands-on experience in the Operation & Maintenance (O&M) of Hydropower Stations and Power Projects.         • Age Limit: Age limit is up to 28 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.         • Eligibility: Male/Female         Reserved Quota and Allocations         Open Merit         1					

20	Junior Clerk (BPS-11)	04	<ul> <li>Qualification: At least 2nd class Bachelor Degree or equivalent qualification from a HEC recognized University with a Computer Certificate from a recognized institute.</li> <li>Age Limit: Age limit is up to 28 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.</li> <li>Experience: Preference will be given to candidates having relevant experience as assistant, clerk and any other such relevant experience.</li> <li>Eligibility: Male/Female</li> <li>Reserved Quota and Allocations</li> <li>I 1 1 1</li> </ul>						
21	Pesh Imam (BPS-9)	04	<ul> <li>Qualification: Sanad from Wafaq-ul-Madaress. Preference will be given to Hafiz-e- Quran</li> <li>Age Limit: Age limit is up to 40 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.</li> <li>Experience: Preference will be given to candidates having relevant experience and belongs to the same district or allied district.</li> <li>Eligibility: Male</li> <li>Reserved Quota and Allocations</li> <li>Open Merit Zone-III Zone-V Zone-VI</li> </ul>						
22	Welder Grade – I (BPS-9)	03	1       1       1       1         • Qualification: 2 Years Certificate form a Government Vocational Institute         • Experience: At least four (04) years' relevant experience as X-Ray Welder in any industry, power plant, company, workshops etc.         • Age Limit: Age limit is up to 35 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.         • Eligibility: Male/Female         Reserved Quota and Allocations         Open Merit       Zone-II         1       1						

			• Qualification: 2 Years Certificate form a Government Vocational Institute					
				e: At least five Ailler in any indu		evant experience as lant etc.		
23	Turner Miller (Mechanist)	03		Online Apply.		the closing date of relaxation up to 10		
	(BPS-9)		• Eligibility:	Male/Female				
			<b>Reserved Quot</b>	ta and Allocatio	ons			
			Zone-IV	Zone-V	Zone-VI			
			1	1	1			
			• Qualificati Institute.	on: Matric (S	.S.C) form a	recognized Board/		
	Crane Operator (BPS-9)		• <b>Experience:</b> At least five (05) years' relevant working experience as a Crane Operator in any Industry or Power Plant.					
24		03	• Age Limit: Age limit is up to 35 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.					
			• Eligibility: Male/Female					
			Reserved Quota and Allocations					
			Zone-II	Zone-III	Zone-IV			
			1	1	1			
						ool Certificate or ed Board/ Institute.		
			• <b>Experience:</b> Preference will be given to candidates having relevant hands-on experience in any Power House, Company, Organization.					
25	Store Keeper (General)	03	• Age Limit: Age limit is up to 28 years at the closing date of application/Online Apply. However, age relaxation up to 10 years may be granted.					
	(BPS-7)		• Eligibility: Male/Female					
			Reserved Quo	ta and Allocatio	ons			
			Open Merit	Zone-I	Zone-II			
			• 1	1	1			

# INSTRUCTIONS & GENERAL CONDITIONS

Applicants are advised to read and understand the following instructions carefully before apply online on <u>www.etea.edu.pk</u>. After qualifying the ETEA test applicants must fill out the **"PEDO Applicant Data Form"** available in the Job Section of PEDO website i.e. <u>www.pedokp.gov.pk</u> as per the instructions mentioned.

- Candidates will be provisionally allowed to appear in the ETEA screening test based on the credentials provided. However detailed scrutiny will be carried out by the Selection Board/ Selection Committee of PEDO. If any candidate is found ineligible in any respect at any stage of the recruitment and Selection process, he/she shall be disqualified.
- All the candidates will be required to create profile on ETEA's website. After creating the profile and before applying/depositing fee for any post, such candidates will have to print E-Sahulat token from ETEA's website and get their CNIC No. verified from any NADRA E-Sahulat franchise (Kiosk). Without such verification, they will not be able to apply for any post.
- Candidates should be eligible in all respects before or by the last date of receipt of the applications.
- Applications received after due dates will not be entertained. Incomplete applications or application submitted with fake documents/information shall be rejected at any stage of the recruitment process.
- Candidates intending to apply for more than one post shall apply separately for each post with separate fee.
- In case of foreign degree, equivalent certificates from HEC must be provided.
- Minimum Passing/Qualifying Marks in the ETEA test shall be 50% as per PEDO Regulation.
- Relevant experience with the Government/Semi-Government or Reputable Private Sector organizations will be considered and relevant experience of similar industry/Organization will be given preference.
- Government/Semi Government employees shall send their applications through proper channel and will have to produce NOC at the time of interview.
- Typing and shorthand tests for the posts of Private Secretary and Stenographer will be conducted by ETEA for qualified candidates after the test results but before the shortlisting and interview stages
- PEDO reserves the right to increase or decrease the number of posts or cancel any/all posts at any time during the recruitment and selection process without assigning any reason.
- Applicants should have domicile of Khyber Pakhtunkhwa/ Merged Areas (Erstwhile FATA).
- Affectees of the Projects (Koto HPP, Karora HPC, Jabori HPC, Daral Khawar HPC etc.) will be given preference subject to meeting all the eligibility criteria as per rules & regulations.
- In the open quota, eligible candidates (Male and Female) from any zone can apply, while in the female quota, only eligible females from any zone are eligible to apply, and in the minority quota, eligible candidates (male and female) from any zone can also apply.
- Female, Minority, disable and other quotas will be observed on merit subject to the availability of post in respective quota and suitable candidate. Incase of vacancy allocated to a Zone or special quota (Female, Minority, Disable, Transgender etc.), if no suitable candidate from that Zone or Quota is available for appointment, the vacancy may be filled on open merit from other candidates domiciled in Khyber Pakhtunkhwa as per criteria.
- Any candidate who directly or indirectly makes any attempt to influence the Recruitment and Selection process shall be disqualified.
- Females, minorities, disable and affectees of the Projects are strongly encouraged to apply.
- No TA/DA will be admissible for test/Interview.
- Errors/Omissions are subject to rectification.

#### AGE RELAXATION

• Age relaxation up to ten (10) years may be granted to eligible candidates by the Competent Authority/Forum as per Regulations 10 of PEDO Regulations 2024.

# HOW TO APPLY

- Interested candidates may first visit ETEA Website (<u>www.etea.edu.pk</u>) and apply for the post/posts online.
- After successful submission of online application, a prescribed online deposit slip (having token number, Project Code and Candidates' personal information) will be generated.

- Take a printout of the generated deposit slip & deposit the prescribed test fee (nonrefundable) through Easypaisa app or Agent, Jazz Cash app or at any branch of UBL Bank or via UBL OMNI agent.
- After Successful fee submission, please keep the original deposit slip (Candidate Copy) having Bank desired stamp with yourself and do not share it with anyone else.
- After online apply, don't send documents/testimonials to ETEA office before test at this stage. Required documents/ testimonials will however, be provided by the candidates only who qualify the screening test (50% or above score), as and when required by ETEA or appointing authority (PEDO) for scrutiny and further process as per the Post Test Instructions mentioned below.
- Availability of online Application Form on <u>www.etea.edu.pk</u> on <u>19<sup>th</sup> May, 2025.</u>
- Last date for submission of Online Application is <u>11<sup>th</sup> June, 2025.</u>
- Candidates will be informed through SMS by ETEA to download and print their Roll No. Slips from <u>www.etea.edu.pk</u>. Candidates are directed to do not give ported/converted mobile number.
- Test Date, Time and Venue will be mentioned on Roll No. Slip
- No separate Call Letter will be issued to candidates for screening test through postal/courier means.

# NOTE/ IMPORTANT

- Please keep your documents and passport size scanned picture (soft copy) with you at the time online applies.
- Read all the instructions thoroughly before filling the online application form.
- ETEA shall verify deposited fee at any stage. If your payment is not verified, your candidature shall be rejected.
- Fee deposited on someone else CNIC shall not be verified.
- Applications of all those candidates who do not give correct information while filling the online application form, will not be rejected only, but would be proceeded against and strict actions shall be taken against them.

# POST – TEST INSTRUCTIONS FOR QUALIFIED CANDIDATES

- This section is only for those candidates who qualify ETEA Screening Test (50% or above score in ETEA Test).
- Qualified applicants (50% or above score in the test) are advised to read the following instructions carefully before filling the "**PEDO Applicant Data Form**" available in the Job Section of PEDO website i.e. <u>www.pedokp.gov.pk</u>.
- Duly filled & signed "PEDO Applicant Data Form" along with attested copies of all the documents/ testimonials, experience certificates, updated CV/resume, copy of CNIC, 02 Passport size photographs and all other supporting documents to be sent to Director HR/Admin PEDO at the given address <u>within fifteen (15) days after the result declaration</u> <u>by ETEA</u> for scrutiny and further process. Late or incomplete applications will not be considered.
- The PEDO Applicant Data Form along with mention documents to be sent by registered courier company. By hand Applications, those received after due date and incomplete information & lack of testimonials will not be considered at all.
- Clearly mark the position applied for in the Subject line/Envelope and shall send separate application completed in all respect/envelope for each post.
- Unclaimed qualification and experience will not be accepted/counted. Claimed Qualification and experience without supporting documents/documented proofs will also be not accepted/counted.
- Only Eligible/Shortlisted candidates will be called for Interview. Shortlisting shall be carried out on the basis of selection criteria in PEDO Regulations, 2024. Shortlisted candidates shall be called for interview based on their aggregate score.
- Candidates are instructed to mention correct information while filling the application form. Candidates mentioning wrong information including domicile or Zone or Age or qualification

or experience while submitting application and documents will be declared as "**Concealment of fact**" and will be strictly dropped out at any stage of the recruitment and selection process.

• Information regarding the recruitment & selection process including interview updates will be uploaded to PEDO website. Candidates are instructed to visit PEDO website i.e. <a href="http://www.pedokp.gov.pk">http://www.pedokp.gov.pk</a> frequently for any such information and updates regarding the recruitment & selection process.

# (DIRECTOR ADMIN/HR) PAKHTUNKHWA ENERGY DEVELOPMENT ORGANIZATION (PEDO) Address: Room No. 315, Sector 38/B-2, Phase-V, Hayatabad, Peshawar, Pakistan

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